**Transfer Request Form (TRF)**

 (To be filled in duplicate by the Comtrack Client)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Date:-**  |  |  |  |  |  |  |  |  |

I/We request you to arrange to transfer the commodities mentioned hereunder registered in my/our name.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Repository / Comtrack Participant Name** |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **CMSE ID** |  |  |  |  |  |  |  |  |  |  | **CMSP Client ID** |  |  |  |  |  |  |  |  |  |  |

|  |  |
| --- | --- |
| **Account Holder’s Details :** |  |
| **Name of the First / Sole Holder** |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**Lot Details:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sr.** | **Commodity code** | **WH Code** | **Lot No.** | **Qty & UOM** | **Transaction No. (To be filled by RP / CP)** |
| **1** |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| **2** |  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| **3** |  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| **4** |  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| **5** |  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| **6** |  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| **7** |  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| **8** |  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| **9** |  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| **10** |  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| **11** |  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| **12** |  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| **13** |  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| **14** |  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| **15** |  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| **16** |  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| **17** |  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| **18** |  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| **19** |  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| **20** |  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |

**Document to be enclosed of the authorized person:**

|  |  |  |
| --- | --- | --- |
| **Name of the authorized person** | **Type of document** | **Unique number of the document** |
|  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **First Authorized Signatory** | **Second Authorized Signatory** | **Third Authorized Signatory** |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| **Specimen Signature as per CP Records** |   |   |   |

**(To be filled in by the Repository / Comtrack Participant)**

We hereby acknowledge the receipt of your instruction for Transfer Request transaction: -

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Transfer Request Form No.** |  |  |  |  |  |  |  |  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Transaction No.** |  |  |  |  |  |  |  |  |  |  |  | **Date** | Y |  |  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **CMSE ID** |  |  |  |  |  |  |  |  |  |  | **CMSP Client ID** |  |  |  |  |  |  |  |  |  |  |

|  |  |
| --- | --- |
| Employee Name |  |
| Employee Code |  |
| Designation |  |
| Signature  |  |

Repository / Comtrack Participant Stamp with Date & Time